



Meeting - I
DEPARTMENT OF ENGLISH
Proceedings of BOS Meeting

Date: 4.11.2022

Time: 10.30 AM

Venue: Discussion room, SDM College Ujire

AGENDA NO	AGENDA
SDMCU /UG ENG-BOS/2022-23/01/01	Reading the minutes of the previous meeting and Action Taken Report
SDMCU /UG ENG-BOS/2022-23/01/02	Revision and approval of the NEP syllabus a) Highlighting the issues of Gender Equity, Human Values, Environment, Professional Ethics b) Highlighting the Local, National and Global issues in the courses c) Incorporating skill components
SDMCU /UG ENG-BOS/2022-23/01/03	Revision and approval of OE/SEC/AECC/VAC courses
SDMCU /UG ENG-BOS/2022-23/01/04	Review of results of previous even semester exam and other achievements, feedback of the department/ Stakeholders
SDMCU /UG ENG-BOS/2022-23/01/05	Finalizing the list of examiners
SDMCU /UG ENG-BOS/2022-23/01/06	Any other matter

Members Present:

Sl. No	Names and address	Designation
1.	Mr Gajanana R Bhat, Head, Department of English, SDM College, Ujire	Chairperson

2.	Dr Avinash T, Professor, Department of English, Sahyadri College, Shivamogga.	Subject Expert
3.	Fr. Saleen Thomas, Director, Edu Skills International Solutions, Belthangady	Industry Representative
4.	Prof K M Poonacha, Coordinator, P G Studies, FMKMC College, Madikeri	University Nominee
5.	Mr Sooryanarayana B, Assistant Professor , Department of English, SDM College, Ujire	Member
6.	Mrs. Pavithra Jain, Assistant Professor , Department of English, SDMC Ujire	Member
7.	Mrs. Shubharani P S, Assistant Professor, Department of English, SDM College, Ujire	Member
8.	Mr. Shafwan V , Assistant Professor, Department of English, SDM College, Ujire	Member
9.	Ms Kausalya Devi Himani, Assistant Professor, Department of English, SDM College, Ujire	Member
10.	Ms Amruthalaxmi, Assistant Professor, Department of English, SDM College, Ujire	Member
11.	Mr Deepak Sharma, Lecturer, Department of English, SDM College, Ujire	Member

Members Not Present

Sl No	Name and Address	Designation
1	Ms Arathi K, Lecturer in English, Department of English, Vidhyanidhi P U College.	Post Graduate meritorious, Alumni
2	Dr Subrahmanya Sharma, Assistant Professor, Department of English, Tumkur University.	Subject Expert

The chairperson of the Board of Studies welcomed the members to the meeting and presented the agenda.

Agenda 1

SDMCU/UG ENG – BOS/ 2022-23/ 01/01:

Reading the minutes of the previous BOS meeting held on 14-05-2022 and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members.

Suggestion 1

Suggestion: It was discussed to hold workshop regarding teaching of phonetics and related topics in the Optional English paper in the second semester. Prof. Rajalaxmi suggested that AET would hold workshop on this.

Action Taken: The members of the department of English agreed to attend the workshop in order to impart the subject and knowledge in a better way. It was also presented to the Board about the faculty who attended the same. Agenda was approved.

Agenda 2

SDMCU/UG ENG – BOS/ 2022-23/ 01/02:

Revision and approval of the NEP syllabus.

- a) Highlighting the issues of Gender Equity, Human Values, Environment, Professional Ethics
- b) Highlighting the Local, National and Global issues in the courses
- c) Incorporating skill components

The draft of the syllabus developed based on University syllabus and the feedback collected from the stakeholders was reviewed. The members noted all the components stated in the agenda and made the following decisions after considering the suggestions

- To list out the topics related Gender equity, Human values, environment, Professional ethics; highlighting the local and national and Global issues and skill/employability components in the syllabus.
- To consider the following changes within the presented syllabus of Generic English of III and IV semester, Optional English i.e., DSC of III and IV semester and Additional English for III and IV semesters.

1. Generic English (AECC) for III semester. It was presented to the BOS to have common text in the Reading/ Receptive skill unit-1. The play ‘She Stoops to Conquer’ is made common for B. A, B.SC, B.COM, B.C.A and BBA instead of different texts.
2. The Listening Skill Component, which included speeches / TED lectures, is retained to improve reading and comprehending skills. Instead of five speeches it included 10 speeches considering internal tests and assignments to the students. The chairperson also presented to the BOS that these speeches will be used for II internal tests based on MCQ as two internal tests are mandatory along with assignments.
3. The Productive Skill Components are retained as it is given by the University including types of writing, letters and correspondence with commercial writing contents.
4. Generic English paper- IV of fourth semester was presented with similar changes. Instead of different texts in the Receptive Skills unit it was decided to have “Animal Farm”, the novel as common text for B. A, B.COM, BCA, BBA and B.SC.
5. In the Listening Skills section unit TED Talks and poems, BOS is presented with the list of 13 poems for audio as well as assignment purpose. It was also considered to use these poems for internal tests of MCQ pattern as two internal tests are mandatory.
6. The productive skills section is retained as it is in view of writing for semester examination.
7. **DSC papers-** Optional English papers. The BOS was presented the Optional papers of III and IV semester. The BOS members opined that it is too vast and some repetitions should be deleted. Prof. Avinash, subject expert, suggested removing the repeated topics in the unit-1 and unit-2 in III and IV semester papers. Accordingly, it was discussed and agreed to remove some of them.

In the Paper- A5, British Literature up to 1800, of III semester, it was decided to remove Geoffrey Chaucer, Bacon, Milton, Dryden, Shakespeare and Goldsmith from authors list and ‘King Lear’, ‘As You Like It’ from works list. From

Paper A6, Indian Literature in Translation from Unit-III, it was decided to remove the novel- “Softly Dies a Lake” as it is a choice given by the University. From short stories section Saroj Pathak’s ‘Saugandh’ is removed.

8. **Semester 4- Core Papers: In paper A7- British Literature** (19th and 20th century) part 2, Unit-II, representative writers- Wordsworth, Dickens, Eliot, Yeats and Auden are removed as they are studied with their works. In essays, A.G. Gardiner’s ‘On Letter Writing’ is removed and between novel and drama, Shaw’s ‘Pygmalion’ is removed as it is a choice given by the University.

In paper A8- Gender Studies (part-1) in the unit-1 Concepts, Masculinities, and Gender as performance are removed considering repetition. Among essays, Niveditha Menon's essay is deleted. In unit-II, Kumbalangi Nights is removed as it is choice given by the University. As there are two autobiographical extracts, 'Contract of Silence' by Ashok Row Kaviraj is removed from the study.

9. As the department is offering **Additional English paper** to NRI's and foreign students it was discussed. It is observed that III and IV semester papers are not proportionate. Hence in the IV semester paper, three short stories are added after elaborate discussion. It was suggested by the subject expert and University nominee to have stories one each from English original, one translated from Kannada and one from an Indian English writer. Agenda was approved.

The Board approved the syllabus with the modifications suggested

Further the board reviewed the number of courses highlighting employability and skill enhancement

Number of courses focusing on employability and skill development are as given below

- Number of courses focusing employability-4
- Number of courses focusing skill development-10

The agenda was approved

Agenda 3

SDMCU/UG ENG – BOS/ 2022-23/ 01/03:

Revision and approval of OE/AECC/ SEC/ VAC courses.

As Open Elective papers for all the four semesters were received in the previous year, it was discussed in the Previous BOS meeting. Value added courses were also presented in the previous year's meeting.

Agenda was approved by the members.

Agenda 4

SDMCU/UG ENG – BOS/ 2022-23/ 01/04:

Review of Results of previous semester exam and other achievements.

Ms. Shubharani P S, presented the results of previous semester of various streams. It was appreciated by the BOS members as a very good performance.

Ms. Pavithra Jain spoke about the school adoption programme carried out by the department. Optional English students' involvement in the activity is appreciated. It was highlighted in the BOS about MOU of the department and its plans for the future.

Agenda 5

SDMCU/UG ENG – BOS/ 2022-23/ 01/05:

Review and approval of the list of Examiners

Mr. Sooryanarayana Bhat presented the updated/ revised list of BOE members removing the retired faculty from the list. There are totally 111 members in the list and it is approved by the BOS.

Agenda 4

SDMCU/UG ENG – BOS/ 2022-23/ 01/06:

Any other matter.

It was discussed that the University had not sent the question paper pattern/ marks allotment in the core-optional English papers. The BOS considered the matter and suggested the pattern. It was agreed to have in paper 5, 15 marks for unit one, 15 marks in unit 2 and 30 marks in unit 3. In paper 6, it was decided to have 10 marks in unit 1, 20 marks in unit 2, and 30 marks in unit 3. Paper 4 and paper 7, unit 1 -15 marks. Unit2 – 15marks and unit 3 is 30marks. Paper 8 is to have 20 marks each in all the three units.

Meeting concluded with vote of Thanks

Sd/-

Mr. Gajanana R Bhat
(B.O.S Chairperson)

**SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)
UJIRE – 574 240**

**DAKSHINA KANNADA, KARNATAKA STATE
(Re-Accredited by NAAC at 'A++' Grade)**

Ph: 08256-236221, 236101(O), Fax: 236220

e-Mail:sdmcollege@rediffmail.com, sdmcollege@sdmcuijire.in, Website: www.sdmcuijire.in

Meeting - II

DEPARTMENT OF ENGLISH

Proceedings of BOS Meeting

Date: 18-08-2023

Time: 3.30 pm

Venue: Studio, Multimedia Centre

AGENDA NO	AGENDA
SDMC/UG ENG-BOS/2022-23/02/01	Reading the minutes of the previous BOS meeting and action taken report
SDMC/UG ENG-BOS/2022-23/02/02	Revision and Approval of the V & VI Semester NEP syllabus
SDMC/UG ENG-BOS/2022-23/02/03	Revision and Approval of OE/SEC/AECC/VAC courses if any
SDMC/UG ENG-BOS/2022-23/02/04	Review of results of previous even semester exams, achievements and feedback of the department
SDMC/UG ENG-BOS/2022-23/02/05	Finalizing the list of examiners
SDMC/UG ENG-BOS/2022-23/02/06	Any other matter

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2.	Dr Avinash T, Professor, Department of English, Sahyadri College, Shivamogga	Subject Expert
3.	Dr Subrahmanya Sharma, Assitant Professor, Department of English, Tumkur University	Subject Expert

4.	Ms Arathi K, Lecturer in English, Department of English, Vidyanidhi P U College	Post Graduate meritorious, Alumni
5.	Fr. Saleen Thomas, Director, Edu Skills International Solutions, Beltangady	Industry Representative
6.	Prof K M Poonacha, Coordinator, P G Studies, FMKMC College, Madikeri	University Nominee
7.	Mr Sooryanarayana B, Assistant Professor, Department of English, SDM College, Ujire	Member
8.	Ms. Shubharani P S, Assistant Professor, Department of English, SDM College, Ujire	Member
9.	Ms Rakshitha, Assistant Professor, Department of English, SDM College, Ujire	Member
10.	Ms Apoorva Hegde, Assistant Professor, Department of English, SDM College, Ujire	Member
11.	Mr Deepak Sharma U, Assistant Professor, Department of English, SDM College, Ujire	Member

Members Not Present:

1.	Ms Pavithra Jain, Assistant Professor, Department of English, SDM College, Ujire	Member
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Proceedings

The chairperson of the board of studies welcomed the members to the meeting in the virtual mode and presented the agenda.

Agenda 1

Reading the minutes of the previous meeting and action taken report.

The chairperson briefed the minutes of the previous meeting held on 4th November 2022 and presented the action taken report.

It was discussed about the Third and Fourth semesters of Generic English papers. The paper was discussed in detail.

Action taken:

1. It was decided to have 'She Stoops to Conquer' as a common text for all the streams along with the Ted lectures and speeches. It was decided to use the speeches for

presentation, class discussion and internal tests. They should be used for speaking skill developments.

2. It was decided to introduce 'animal farm' for the IV semester Generic English along with the poems for internal test and classroom activities.
3. It was resolved to remove the repetition of authors like Chaucer, Milton, Dryden and Shakespeare in the 5th paper of the 3rd semester optional English.
4. On the VIth paper 'Softly Dies a Lake' is removed as it is the choice given by the university.
5. In the IVth semester, repetitions were removed in order to make the paper consistent reading. Drama is removed as there was a choice.
6. In paper VIII, 'Gender Studies' some repeated topics were removed and made the reading systematic.

Agenda 2

Revision and approval of Vth and VIth semester in NEP syllabus.

The chairperson opened the discussion presenting the Vth semester syllabus and the chairperson briefed about the University and State Higher Education Council's syllabus. As per the policy of university of Mangalore there are three papers in the semester.

It was discussed about the unequal distribution in the paper-9- Literary Criticism. Prof. Subramanya Sharma suggested that there can be one representation from either Longinus or some other writers like a doctor Johnson as there is a huge gap from classical to romantic criticism.

Prof. Avinash noted that the 4th unit modern criticism also lacks continuity as there are no representation after F.R. Leavis or postmodern except, introductory in Unit-1. It was discussed to consider adding some representations.

Paper-10- 'Subaltern Studies' is approved without any changes of texts.

Paper-11- 'Life Narratives' is discussed and some changes were suggested. Prof. Sharma suggested that there can be one Indian representation as all are Western writers' essays. Instead of Augustine it was suggested to have extract from Gandhi's autobiography.

In Paper-12- 'Post-Colonial studies', Unit-2 has all the foreign writers and it was suggested to have Leela Gandhi's essay instead of the essay De-colonizing the mind by Ngugi wa Thiong'o.

Paper-13- 'World Literature in Translation' members discussed that it is comparatively was stand it was suggested to remove one short story 'The War' by Pirandello from Unit-3.

It was also suggested to have marks allotment as 10 each to 1st and 3rd unit and 20 each to 2nd and 4th unit.

In Paper-14- 'Women's Writing', some repetitions of writers and their essays are considered for removal from the study. As IVth semester had 'Gender Studies' focusing on lesbian writings, it was discussed to think of avoiding essay from 'Facing the Mirror' from Unit-1. It was also considered to avoid Margaret Atwood's poem 'Flying Inside your Own Body' as there is an essay in Unit-4 Under Myths and Fables.

As a part of VIth semester course, the University has decided to introduce project to the students. The university has given basic guidelines regarding project. During discussion Prof. Subrahmanya Sharma suggested that it is necessary to conduct orientation to the students. Prof. Poonacha K.M. suggested that college should have some guidelines as there are internal marks for viva voce with 20 marks, there is a need for common guideline.

Agenda 3

Revision and approval of OE/SEX/AECC/VAC, if any.

It was discussed about open elective papers and chairpersons of BOS suggested that as it is still second year with those papers being introduced it is too early for any change. So, the members decided to not to change and continue with the same.

Agenda 4

Review of the results and achievements and the feedback of the department.

As the autonomous college had conducted the 2022-23 academic years examination in the month of July 2023 the result is declared within 15 days after the examination. Ms. Shubharani presented the results of Final year optional papers and 2nd year language results of all streams. There was an appreciation about the result of English language and optional papers.

Agenda 5

Finalizing the list of examiners.

Mr. Sooryanarayana presented the revised list of examiners of the department. It was informed to the members in the meeting that some of the names of faculty who are retired are deleted from the list and some new names are added and all together there are 104 names apart from the internal members of the department, the list is approved by the BOS.

Agenda 6

Any other matter.

The members in the meeting shared opinions about the present scenario and admission to various streams. The members like Prof. Avinash and Prof. Subrahmanya Sharma expressed that they have a large number of students admitted to BA and BSc courses. Even optional English batches have very good numbers of students. Prof. Poonacha and father Saleem are suggested involving students in various activities for improvement.

Meeting concluded with Mr. Sooryanarayan Bhat expressing vote of thanks for the valuable suggestions given by all the external members.

Sd/-
Mr Gajanana R Bhat
(BOS Chairperson)